

February 11, 2025

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on February 11, 2025 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the January 14, 2025 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – abstain Mr. Kilburn – yea

Guest: Patrick McIntosh, Kathleen Applegate and Ron Brinkman

- Patrick McIntosh reported that there is a car parked on Knollwood. It has been there awhile. Mr. Blanton will send them a copy of the Resolution that states no parking on the streets.
- Kathleen Applegate let the Trustees know that she retired from the Board of Elections.

Fire Department: Asst, Chief Moenster reported:

- Calls have been steady. Have had time for ice training. Participated in a grain bin fire training.
- Would like to say Thank You to Chief Harrison for all that he has done over the years.
- Would like to offer the promotion of full-time shift Captain to Gideon Conger with a start date of 02-14-2025. Mr. Blanton made a motion to promote Gideon Conger as full-time shift Captain with start date of 02/14/2025. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Fire Chief Harrison reported:

- Request to be paid out vacation time balance and 1/8 of sick time balance. Mr. Kilburn made a motion to pay out vacation time balance and 1/8 of sick time balance for Chief Harrison. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Trustees thanked Chief Harrison for all his service. Look forward to him returning to the Township as the Public Safety Director/Township Administrator.

Zoning: Zoning Inspector Mike Yetter reported:

- Received two permits
- House fire at 6151 Main St. (22/3) reported as a total loss. May need a variance for replacing it. Working with them on this.
- Mrs. Ramsey asked him to look into the new trailers that are coming into the Trailer Park on 22/3. He will follow with Warren County Zoning as well.
- Received letter from Warren County Records office on new rates

Trustee Heath Kilburn reported:

- Trees on Gheils Carroll fell – phone lines holding them up. Needs looked at to top them out. Mr. Blanton will look at it.
- Ditch needs repaired on Gheils Carroll from salt truck going in to it.

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Trustee Ralph Blanton reported:

- 2025 paving project. Mr. Blanton made a motion to do – Gilmour, Moore-Sauer, Knollwood, and Radford. Mr. Kilburn second the motion. Mr. Blanton will let the WC Engineers office know.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Village of Morrow would like to use the under-body wash to clean their equipment. They agree to split the cost of product to use. Mr. Blanton made a motion to allow the Village of Morrow to use the townships under body wash equipment with the agreement to split the cost of product. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – abstain

- Received contract renewal for mowing the cemetery with a one and half percent increase for a total of \$49,215.00 Mr. Kilburn made a motion to renew the mowing contract. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Received 2025 Contribution letter from the Greater Warren County Drug Task Force. Mr. Blanton made a motion to contribute \$500, same as last year. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – abstain

- Received letter from Warren County Regional Planning – Asking for contact information from the Township. Same as last year – Mr. Yetter and then Mr. Blanton.

- Received request from Warren County Engineers office regarding salt order for 2025-2026. Mr. Blanton made a motion to purchase 300 ton. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Trustee Susan Ramsey reported:

- Freeze Underground plan to replace culvert at Shadow Lawn during Spring Break – around April 14.

- Other paving projects:

- We need to add Phillips Rd – but maybe patch for this year.
- Also need to look at Woodward Claypool on the right – needs culvert and patched.
- Cemetery roads as well. Everyone agreed.

- Mason Morrow Milgrove Rd. – Asked Chief Harrison where we were on this. He is going to follow up with the Warren County Building Department.

Cemetery updates:

February 2025 Cemetery

02/14/25 LouAnn Spencer Sec 2 Lot 196 NE #2 Vales

Fiscal Business Vicky VonHolle, Fiscal Officer reported:

- Presented payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment:

- With no further business to come before the board, Mrs. Ramsey made a motion to adjourn the meeting at 7:50pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea